



## Committee/Group 'Triple A' Chair's Report

Name of Committee/Group	Quality Committee	Reporting to:	Trust Board
Date of the meeting:	20 February 2020	Parent Committee:	
Chair:	Terry Jones	Quorate (Y/N)	Y

Agenda Item:	RAG	Key Points	Actions Required	Action Lead	Expected Date for Completion
Risk Management Committee		<p>The Quality Committee had a detailed discussion in relation to the request to temporarily suspend the Risk Management Committee until July 2020.</p> <p>The Committee acknowledged the work that has taken place to date in relation to training staff on risk management and staff reviewing and updating risks however these are not translating across to the papers being considered at the Risk Management Committee.</p> <p>It was agreed that appropriate risk management processes are currently in place via the existing committee structure. There remains a significant piece of work to be completed in relation to the Datix system to enable accurate reports to be generated in order for the Risk Management Committee to function effectively.</p>	<p>Quality Committee to receive monthly reports on progress the Datix system.</p> <p>Paper to be presented at the Quality Committee in July setting out the proposal for the future management of risks.</p>	<p>NB</p> <p>SL</p>	<p>Monthly</p> <p>July 2020</p>

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Integrated Performance Report – Position Paper		The Committee welcomed the update on the positive progress made in relation to the review of processes to develop a robust performance reporting framework across the organisation.	Continue with the development of the report.	JSp	Ongoing
Delayed Discharge Summary Completion		There remains an on-going issue of delays to completion in real time of discharge summaries.	IM& T are making the necessary changes to the system.	SB	Ongoing
Infection Prevention & Control/Microbiology Provision in CCC-L		The Committee welcomed the update in relation to the progress in establishing the provision of Microbiology Services at CCC-L following the recent technical site visit.	<ol style="list-style-type: none"> <li>1. Ensure clarity in IPC commissioning process for CCC-L</li> <li>2. Develop a handover schedule in preparation for the move.</li> </ol>	MW	Ongoing
Freedom to Speak Up Quarter 3 Report		The Committee received and discussed the data within the Quarter 3 Report.	Further development work required with the format of the report.	SL/JSh/AW	April 2020
Sepsis – Antibiotic start times		Report of delayed administration of antibiotics for sepsis.	STAT dose (that is dose to be given with no delay) has been added to the system to improve compliance.	TD	24 February 2020
Learning from Incident Review Group		The Committee welcomed the first report setting out learning discussed at the monthly Learning from Incident Review Group.	Continue to develop the report to include learning from litigation and inquests.	GM/AW	19 March 2020
Improvement and Assurance Plan - CQC		<p>Progress continues with the recovery plan of the 1'must do' and 4'should do' actions that are off track.</p> <p>Joint Venture Private Clinic - The CQC have informed the Private Clinic that they intend to carry out an unannounced inspection within the next 3 months.</p>	<p>Close monitoring of the recovery plan.</p> <p>Continued support given to the Private Unit</p>	GM	Ongoing
Emergency Preparedness		Assurance has been received from the Head of Emergency Preparedness, NHS England and NHS Improvement (North West) they are content with our	Continue with planning towards the move	GM/SP	Ongoing

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		preparation and preparedness for the move to CCC-L			

	<b>ALERT</b> the Committee on areas of non-compliance or matters that need addressing urgently
	<b>ADVISE</b> the Committee on any on-going monitoring where an update has been provided to the sub-committee and any new developments that will need to be communicated or included in operational delivery
	<b>ASSURE</b> the Committee on any areas of assurance that the Committee/Group has received